



Epayrolluk Ltd

NEWS 2022

Exciting Family News....

We are excited to announce that in 2021, the Epayrolluk Ltd family welcomed not one but TWO new additions to our family...

Our lovely Dale gave birth to a beautiful baby girl called **Lily** in Sept 2021 and our gorgeous Bex (our Travis's wife) gave birth to our adorable **Mia** in January 2021.



EpayrollUK Ltd Rates

For our new rates from 1st April 2022 please turn over.

NATIONAL LIVING WAGE

From April 2022, the National Living Wage (NLW) for workers aged 23 and above will increase to **£9.50 per hour**. Anyone below NLW will automatically be increased automatically. For more information please visit

<https://www.gov.uk/government/publications/minimum-wage-rates-for-2022>

PAYING HMRC

It is important that payments to HMRC are made on time as they charge Penalties and Interest on late payments. If you make your own payments, please ensure that these payments are planned in.

PAYROLL INFORMATION

PAYDATES – Pay by latest date on Payslip

CHANGES – Tell us when you know or as soon as possible

CHANGE OF BANK DETAILS – Remember to let us know

DEADLINES/CUTOFF

Monthly Set – 15th of each month

Monthly Timesheets – 22nd of each month

4 Weekly – Please see your Payroll Processing Timetable

Others – As agreed

NB CHRISTMAS DEADLINES ARE EARLY

HOLIDAY – Remember to plan this in – it should not be carried over to the next year or paid out

STATUTORY PAYMENTS – Contact us for SSP or SMP

RIGHT TO WORK IN THE UK – Make sure you are checking

<https://www.gov.uk/check-job-applicant-right-to-work>

WHATS NEW....

BRAIN MOBILE ACCESS

Brain online portal can now be accessed via your mobile. Look out for the instructions on your next payroll notification email.

Health and Social Levy

The Government has announced that from April 2022, an additional 1.25% Health and Social Levy will be added to the Employee and Employers National Insurance contributions. From April 2023, this levy will be separated from NI Contributions and become a separate tax. <https://www.gov.uk/government/publications/health-and-social-care-levy/health-and-social-care-levy>

OPENSOURCE for Clients CLOSING

From 1st April 2022, OpenSpace will be closed completely. If you still have not retrieved your previous documentation, please ensure you do.



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info@epayrolluk.co.uk

Meet the Team

Dave	Business Director
Di	Operations Director
Dale	Payroll Supervisor
Travis	Payroll Administrator
Sarah	Office Administrator
Bex	Finance Administrator

EPAYROLLUK LTD CHARGES 1/4/2022 (Including VAT)



NO. EMPLOYEES/FREQUENCY	AMOUNT	DETAILS
Self-Managed (Incl Nil Returns)		
	* Rates include Annual Pension Charge	
1 - 4	£17.28 per run	- Payroll Run Service Only - Client/Brokerage/MVW make all payments (Incl Employees/PA's/HMRC/Invoices/Insurance) - Client/Brokerage/MVW responsible for monitoring if applicable
5 - 8	£23.10 per run	
+9	£23.10 per run + £2.76 per additional payslip	
Self-Managed Direct Debit (Incl Nil Returns)		
	* Rates include Annual Pension Charge	
1	£16.45 per run	- Payroll Run Service - Money collected via Direct Debit and payments made by epayrollUK Ltd (Incl Employees/PA's/HMRC/Invoices/Insurance) - Client responsible for monitoring if applicable
+ additional employees	+£2.76 per employee	
Managed Care/Third Party (Incl Nil Returns)		
	* Rates include Annual Pension Charge	
1 - 4	£30.00 per run	- Payroll Run Service - Funding is managed by epayrollUK Ltd (Incl payments to - Employees/PA's/HMRC/Pension/Invoices/Insurance) - epayrollUK Ltd responsible for submitting monitoring to Financial body Quarterly
5 - 8	£41.10 per run	
+9	£41.10 per run + £2.76 per additional payslip	
My CareBank (Incl Nil Returns)		
	* Rates include Annual Pension Charge	
1 - 4	£44.70 per run	- Payroll Run Service - Money requested from My Carebank and payments made by epayrollUK Ltd (Incl Employees/PA's/HMRC/Pension/Invoices/Insurance)
5 - 8	£55.50 per run	
+9	£53.64 per run + £2.76 per additional payslip	
Quarterly Payrolls		
	* Rates include Annual Pension Charge	
Every Quarter (up to 4)	£30.00 per run	- Payroll Run Service but only run Quarterly
Starter/Leaver Payrolls		
Once Off	£27.50 once off + normal run charge	- Payrolls that open and close within 3 months
Admin- Duplicate Copies		
Per page	£3.50 per page	- Invoiced to client at the end of the Quarter
Court Order Admin Fee		
Monthly	£1.00 per Court Order	- Deducted from the employee
Monitoring/Quarterly Returns		
Quarterly	£18.90 per return	- On Request - Monitoring prepared and sent to Financial Body
Managed Accounts		
Monthly Invoices 1 - 4 Invoices	£13.38 per month	- Invoices Service Only - Funding is managed by epayrollUK Ltd - epayrollUK Ltd responsible for submitting monitoring to Financial body Quarterly
Monthly Invoices 5+ Invoices	£17.88 per month	
Email Payroll with Posted Payslips		
To Client	Normal charge + £1.45 per run	- Printed copies of payslips required
To Employees	Normal charge + £1.45 per employee	
Workplace Pension - Auto-enrolment		
Start up Fee	£29.00 once off	- Pension Admin Fee - Not reliant on an actual pension scheme set up

PLEASE NOTE:

NIL RETURNS to HMRC when no payroll is processed in a specific month will now be charged at full payroll run rate.

PAYROLL XTRA - Accounts that require additional regular services may be subject to an additional charge